

ASSBI Annual General Meeting 2021

1.00pm THURSDAY 6 MAY 2021 (Online via Zoom)

MINUTES

Attending: Robyn Tate (RT) (President and Chair), Olivier Piguet (OP) (President Elect), Jacinta Douglas (JD) (Past President), Margaret Eagers (ME) (Executive Officer), Jessica Barnes, Janis Fairbairn, Nicci Grace, Anne Hawkins, Amelia Hicks, Shahida Hill, Nadia Hollinshead, Meg Hoey, Michelle Kelly, Skye McDonald, Tamara Ownsworth (TO), Michael Perdices (MP), Jennie Ponsford, Miriam Poole, Leanne Togher (LT), Janet Wagland (JW), Travis Wearne, Dana Wong (DW), and Barbra Zupan (BZ)

Apologies: Philip Dobek, Gina Geffen, Paul Gertler, Kate Gould, Miranda Jelbart, Suncica Lah Wendy Longley, Clare Ramsden, and Jonathan Reyes

1. Approval of minutes from AGM on 19 June 2020
 - Proposed by Jacinta Douglas
 - Seconded by Miriam Poole
2. Business arising from the 2020 AGM minutes:
 - Nil
3. Reports – RT informed the members that all the reports can be found in the Annual Report and can be read at their leisure,
 - President's report (page 5-6). RT highlighted that ASSBI escaped pretty much unscathed from COVID-19 pandemic; due in great part to the committee's work and support in minimising the fallout. In particular, Robyn thanked Margaret Eagers for her work during the pandemic and said that it was thanks to her that ASSBI made a small profit.
 - Professional Development (Pages 6-7) – to be read at your leisure. BZ noted the changes implemented in organising the activities because of COVID and expansion of webinars, which were successful.
 - Website report (Page 7). No highlight to report.
 - Resources (Page 7-9) – RT noted that Resources sold as many items this year than last, which was a great achievement.
 - Social Media (Page 9) - TW highlighted the increased social media traffic.
 - Students (Page 9) - DW thanked Jonathan Reyes for his job keeping the students engaged and noted all the creative activities the various chapters engaged in during COVID.
 - Reports from Chair of Editorial Board and Editors (Pages 10-15) - LT thanked Jan Ewing for her services as Chair of the Editorial Board of *Brain Impairment* from its inception. LT then highlighted some of the achievements of 2020 (metrics, impact factor, etc.). LT outlined the situation with Cambridge University Press who will discontinue publishing *Brain Impairment* after 2022. A subcommittee (LT, ME, Grahame Simpson and Jennifer Fleming) is exploring alternative publishers options. Reasons for discontinuation by CUP were not provided and will be sought to understand how to position *Brain Impairment* moving forward. LT and RT to follow up. MP queried the option of self-publishing which

was discussed and put aside due to the amount of work involved in doing this. **ACTION: Leanne Togher and Robyn Tate**

4. Treasurer's Report

- ME reviewed the accounts and outlined our financial position
- ME highlighted that none of the speakers at the Bitesize webinars charged a fee to talk at these which is testament to the members of ASSBI who helped us weather the storm of the pandemic.
- RT said that making a profit was a remarkable achievement.
- Audited financial reports to 31 December 2020 – in the Annual Report and to be read at leisure (pages 16-21)
 - Approval of Financial reports
 - Proposed by Olivier Piguet
 - Seconded by Barbra Zupan

5. Office Bearers

- ME declared the President Elect position vacant and asked OP as the new President to take over the meeting
- OP thanked JD for her 6 years of service as President and asked if she wishes to stay on the committee now that her time is over and she said she would be delighted to stay on the committee
- OP thanked RT for her time as President acknowledging that it was a difficult year. He also thanked her for her role in the strategic planning of ASSBI
 - RT said that coming onto the committee was so different from being on the journal and an ordinary member since 1978. She also said by being on the committee she appreciated what a vibrant and multi-disciplinary society ASSBI. She said it is the people that make ASSBI what it is. She has felt supported by the committee which has always had ASSBI's best interests at heart. She also thanked ME. She also said that ASSBI was in good hands with OP as President.
- OP asked DW if she still wishes to stand and she said she was delighted and honoured to fill this role.
 - President Elect – Dana Wong
 - proposed by Robyn Tate
 - seconded by Olivier Piguet

6. Conferences

- 2021 – 44th Conference – to be held in Melbourne with INS and CCN – DW gave a quick overview of the conference and said that the programme was about to go onto the website.
- 2022 – 45th Conference – to be held in Perth - JW flagged the possible issue if our international speakers cannot get to Australia.
- Future conferences: 2023 (convenor BZ), ASSBI is looking at Darwin or Brisbane, a decision should be made by the end of the year.

7. Membership Report (Page 10) It was discussed and agreed that it was a testament to ASSBI that we have not lost members during the pandemic

- Membership as at 31/12/20 – 394
- Membership as at 31/12/19 – 395

8. Membership Fee

- Set membership fee for 2021. The committee made a recommendation that the fees NOT be increased
 - Approval of the recommendation
 - Proposed by Michael Perdices
 - Seconded by Tamara Ownsworth

9. Strategic Plan

- RT summarised the process that led to the review of ASSBI activities, informed by a membership survey (100 respondents), and the decision to work on a Strategic Plan with an external facilitator. Members were informed that this process would happen in the second half of the year after the 6th Pacific Rim Conference.
- Olivier said that we should do the process right and not rush it.

10. 2022 AGM will be held at lunchtime at the 2022 conference in Perth

11. Other Business

There being no other business the meeting was closed at 1.50pm