



**Abstract Submission is now OPEN and closes at midnight on 13 October 2019**

**[Submit Now via CVENT](#)**

**ALL FORMATS are shown at the end of this document**

**ABSTRACTS MUST BE ATTACHED TO YOUR SUBMISSION in the correct format**

***I know this is long but it has EVERYTHING you need to know so PLEASE read it before asking questions***

Welcome! On behalf of the organising committee, you are warmly invited to Perth, Western Australia, to participate in an exciting program of international and national speakers who will reflect on the ways we connect and collaborate together in rehabilitation as individuals, communities, systems and services at the 43<sup>rd</sup> Annual brain impairment conference of ASSBI.

Four half-day workshops on Thursday 7<sup>th</sup> and a broad range of papers will be presented from renowned international speakers on Friday 8<sup>th</sup> and Saturday 9<sup>th</sup>, including Professors Mathilde Chevignard from France and Lyn Turner-Stokes from the UK and national speakers including Beth Armstrong and Juli Coffin from WA and Professor Robyn Tate, ASSBI Fellow and President. In addition to platform presentations there will be “how-to” sessions, datablitz presentations and posters.

The conference theme is *Getting on with the business of living*

You are invited to submit an abstract to be a part of our programme which will include 15-minute platform, 5-minute Datablitz's, poster and 30 or 60 minute “How-To” Sessions drawn from abstracts covering all facets of brain impairment and rehabilitation.

The conference will cover both clinical and laboratory studies relating to assessment and rehabilitation of individuals with disabilities across the lifespan. Part of the conference will focus on the particular needs and interests of people with brain impairments, reflecting the specialised interests of ASSBI. The conference will focus on how scientific evidence can be translated into clinical practice, particularly through education and training of clinicians. ASSBI is a multidisciplinary society and we encourage researchers and health professionals in areas such as neuropsychology, clinical psychology, speech pathology, occupational therapy, physiotherapy, social work, neurology, psychiatry, rehabilitation, recreation, exercise physiology, nursing, medicine and service coordination to contribute and take part.

### **Submitting via CVENT**

**You probably don't have a CVENT account** yet so you will need to create one – Creating an account is easy you just click on the link to submit and type in your name, email address and a password

**Once you have an account you just need to LOGIN and** you can use this account to submit abstracts to any of the conferences I organise (NR-SIG-WFNR, AADPA or CCD Symposium)

**If you have been asked to review you will login to the same place**

### Information regarding abstract submission

- Abstracts may be submitted for **Platform, Datablitz (5 minute oral plus poster), “How to” session or Poster** presentation formats (please see complete details in the section below). Prospective presenters are invited to indicate their preferred presentation format, although the final decision will be made by the scientific committee.
- All abstracts must consist of original work. Abstracts that have been previously published should not be submitted.
- All research, results, and conclusions should be final at the time of submission.

- There is no limitation on the number of submissions by one author; however, authors are asked to use discretion since submitting multiple abstracts may create scheduling problems.
- All submissions will be peer reviewed. The Program Committee Chair will make the final decision on all submissions.
- Accepted abstracts must be presented at the conference by an author or his/her designated representative. Any authors who will attend the conference must register for the conference and pay the appropriate conference registration fee.
- Abstracts that are accepted and presented at the conference will be available for delegates via the Smartphone App and on the ASSBI website.
- Abstracts will be published in ASSBI's journal *Brain Impairment* and on the conference app exactly as submitted. Please proofread carefully before finalising your abstract submission. NOTE: If you do not attach your abstract it will not be reviewed and there will be ONE reminder only.
- There will be three ASSBI student awards presented so your student status should be stated when submitting your abstract (in the topics section). **To be eligible for the ASSBI Awards you must be an ASSBI Student Member, attend the conference and present.**

### **Presentation Formats:**

1. **Platform sessions:** Platform sessions comprise individual oral presentations, which are scheduled together with other thematically related platform papers at the discretion of the ASSBI Program Committee Chair. Between four and six individually submitted abstracts will be chosen for each session. Each abstract will be allotted 15 minutes for oral presentation and audience discussion. A moderator will rigorously adhere to these time limits to allow time for discussion.
2. **Symposium sessions:** We are not offering symposia to make room for more oral presentations.
3. **"How to" sessions:** Submissions are sought for "How-to" sessions. These are 30 or 60-minute mini-masterclasses in which a leading practitioner will briefly give an update on a specific assessment or therapeutic approach, providing an opportunity for attendees to learn new skills. Note that the layout for this submission differs from other presentation types, and can be found further down this document. It is important that the session's learning objectives and the level of experience of the intended audience are clearly identified.
4. **Datablitz sessions:** Datablitz sessions include a 5-minute oral presentation and a Poster. The session is arranged prior to a break so delegates can hear the presentation and then go to the Poster and discuss with the author. If you are allocated a Datablitz presentation you will be sent instructions on how to structure your PowerPoint presentation and Poster.
5. **Poster sessions:** The poster format has proven to be an effective and popular method for communication of scientific information. Poster sessions will be designed to provide a more intimate forum for informal discussion than is permitted by regular platform presentations. Poster presenters will stay with their poster for the duration of the poster session and are encouraged to bring handouts for interested viewers. The posters should be 100cm wide by 150cm long (no larger please).

Submissions must be formatted according to the following guidelines:

- **maximum 2000 characters (includes abstract structure only – not authors information)**
- All abbreviations should be written in full the first time;
- Single line spacing, Calibre, 11pt
- Title: sentence case and bold; i.e.  
**A Call for Action**
- Authors: sentence case - surname, first name, superscript for affiliations; i.e.  
Levack, William<sup>1</sup>; Douglas, Jacinta<sup>2</sup> and Eagers, Margaret G.<sup>2,3</sup>
- Affiliations: sentence case - department, institution, city, country; i.e.  
<sup>1</sup>University of Otago, Wellington, New Zealand  
<sup>2</sup>LaTrobe University, Melbourne, VIC, Australia  
<sup>3</sup>MERS Events, Matraville, NSW, Australia
- Abstract: structured abstract with the following headings in sentence case and bold i.e.  
**Background and Objectives:** typing typing typing  
**Method:** typing typing typing  
**Results:** typing typing typing  
**Conclusions:** typing typing typing
- Correspondence: Corresponding author and email address; i.e.  
**Correspondence:** Margaret Eagers; admin@assbi.com.au

For an example of how to layout your abstract see below for each specific session

Please SUBMIT the abstract in WORD FORMAT electronically via [CVENT](#)

All inquiries regarding the conference should be referred to [Margaret Eagers](#) AFTER you have read this document

**Notification of acceptance will be made at the end of November 2019**

**Abstract should be in the undernoted format single line spacing.**

**PLEASE attach to the submission where it says attach abstract**

### **Layout for Oral, Datablitz and Poster abstracts – which is to be attached to your submission**

#### **A Call for Action**

Levack, William<sup>1</sup>; Douglas, Jacinta<sup>2</sup> and Eagers, Margaret G.<sup>2,3</sup>

<sup>1</sup>University of Otago, Wellington, New Zealand

<sup>2</sup>LaTrobe University, Melbourne, VIC, Australia

<sup>3</sup>MERS Events, Matraville, NSW, Australia

**Background and Objectives:** typing typing typing

**Method:** typing typing typing

**Results:** typing typing typing

**Conclusions:** typing typing typing

**Correspondence:** Margaret Eagers; admin@assbi.com.au

### **Layout for “How to” session submission – which is to be attached to your submission**

#### **A Call for Action**

Levack, William<sup>1</sup>; Douglas, Jacinta<sup>2</sup> and Eagers, Margaret G.<sup>2,3</sup>

<sup>1</sup>University of Otago, Wellington, New Zealand

<sup>2</sup>LaTrobe University, Melbourne, VIC, Australia

<sup>3</sup>MERS Events, Matraville, NSW, Australia

**Synopsis of session:** One or two short paragraphs

**Level aimed for:** Basic, Intermediate, Experienced

**Learning objectives:** List at least 2 learning outcomes a delegate can expect to obtain after attending this session

**Biography:** A short bio of each presenter – one short paragraph

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