ASSBI/NZRA Inaugural Trans-Tasman Conference
2-4 May 2019
Wellington, New Zealand
ASSBI's 42nd Brain Impairment Conference
NZ Rehabilitation Association Bi-Annual Conference
A Call for Action
#assbinzra19   SHINE LAWYERS

Abstract Submission is now OPEN and closes at midnight on 26 October 2018

Submit Now via Easy Chair! – Using Easy Chair

ALL FORMATS are shown at the end of this document

ABSTRACTS MUST BE ATTACHED TO YOUR EASY CHAIR SUBMISSION in the correct format

I know this is long but it has EVERYTHING you need to know so PLEASE read it before asking questions

Nau mi, haere mai! Welcome! Ngā mihi nui kia koutou katoa. On behalf of the organising committee, you are warmly invited to Wellington, New Zealand, to participate in the first combined conference of ASSBI and NZRA. (ASSBI/NZRA Inaugural Trans-Tasman Conference). There will be four half-day workshops on Thursday 2nd and addresses from international national speakers over the two days of the conference on Friday 3rd and Saturday 4th, including Prof Jon Evans and Prof Fiona Jones from the UK and Prof Fary Khan from Melbourne, Australia. Prof Robyn Tate, ASSBI Fellow and President Elect will deliver the ASSBI Presidential Address.

The conference centers on the World Health Organization's Rehabilitation 2030 strategy: "A Call for Action". We will be discussing raising awareness about rehabilitation, making rehabilitation accessible and affordable, meeting unmet needs, reducing health inequalities, and providing effective, responsive service.

You are invited to submit an abstract to be a part of our programme which will include 15-minute platform, 5-minute Datablitz's, poster and 30 or 60 minute "How-To Sessions" drawn from abstracts covering all facets of brain impairment and rehabilitation.

The conference will cover both clinical and laboratory studies relating to assessment and rehabilitation of individuals with disabilities across the lifespan. Part of the conference will focus on the particular needs and interests of people with brain impairments, reflect the specialist interests of ASSBI. We will also have streams for general rehabilitation topics including musculoskeletal, respiratory, cardiac, pain, and cancer related rehabilitation, reflecting the interests of the New Zealand Rehabilitation Association. The conference will focus on how scientific evidence can be translated into clinical practice, particularly through education and training of clinicians. Both ASSBI and NZRA are multidisciplinary organisations. We encourage researchers and health professionals in areas such as neuropsychology, clinical psychology, speech pathology, occupational therapy, physiotherapy, social work, neurology, psychiatry, rehabilitation, recreation, exercise physiology, nursing, medicine and service coordination to contribute and take part.

Information regarding abstract submission

- Abstracts may be submitted for **Platform, Datablitz (5 minute oral plus poster), "How to" session or Poster** presentation formats (please see complete details in the section below). Prospective presenters are invited to indicate their preferred presentation format, although the final decision will be made by the scientific committee.
- All abstracts must consist of original work. Abstracts that have been previously published should not be submitted.
- All research, results, and conclusions should be final at the time of submission.
- There is no limitation on the number of submissions by one author; however, authors are asked to use discretion since submitting multiple abstracts may create scheduling problems.
- All submissions will be peer reviewed. The Program Committee Chair will make the final decision on all submissions.
- Accepted abstracts must be presented at the conference by an author or his/her designated representative. Any authors who will attend the conference must register for the conference and pay the appropriate conference registration fee.
- Abstracts that are accepted and presented at the conference will be available for delegates via the Smartphone App and on the ASSBI website.

- Abstracts will be published in ASSBI's journal *Brain Impairment* and on the conference app exactly as submitted. Please proofread carefully before finalising your abstract submission. <u>NOTE: If you do not attach your abstract it will not be reviewed and there will be ONE reminder only</u>
- There will be 3 ASSBI and 3 NZRA student awards presented so your student status should be stated when submitting your abstract (in the topics section). **To be eligible for the ASSBI Awards you must be an ASSBI Student Member, attend the conference and present. To be eligible for the NZRA Awards you must attend the conference and present.**
- There will also be Travel Grants - to apply for one of the 4 ASSBI/Shine student conference travel grants please go the [ASSBI website](#) AFTER you have submitted the abstract. The travel grants will be rated by a sub-committee of the ASSBI Executive and awarded prior to the conference. **To be eligible for the Travel grants you must be an individual member of ASSBI, attend the conference and present.**

Presentation Formats:

1. **Platform sessions:** Platform sessions comprise individual oral presentations, which are scheduled together with other thematically related platform papers at the discretion of the ASSBI Program Committee Chair. Between four and six individually submitted abstracts will be chosen for each session. Each abstract will be allotted 15 minutes for oral presentation and audience discussion. A moderator will rigorously adhere to these time limits to allow time for discussion.
2. **Symposium sessions:** We are not offering symposia to make room for more oral presentations.
3. **How to sessions:** Submissions are sought for "How-to" sessions. These are 30 or 60-minute mini-masterclasses in which a leading practitioner will briefly give an update on a specific assessment or therapeutic approach, providing an opportunity for attendees to learn new skills. Note that the layout for this submission differs from other presentation types, and can be found further down this document. It is important that the session's learning objectives and the level of experience of the intended audience are clearly identified.
4. **Datablitz sessions:** Datablitz sessions include a 5-minute oral presentation and a Poster. The session is arranged prior to a break so delegates can hear the presentation and then go to the Poster and discuss with the author. If you are given a Datablitz presentation you will be sent instructions on how to structure your PowerPoint presentation and Poster.
5. **Poster sessions:** The poster format has proven to be an effective and popular method for communication of scientific information. Poster sessions will be designed to provide a more intimate forum for informal discussion than is permitted by regular platform presentations. Poster presenters will stay with their poster for the duration of the poster session and are encouraged to bring handouts for interested viewers. The posters should be 100cm wide by 150cm long (no wider please).

Submissions must be formatted according to the following guidelines:

- **maximum 250 words (includes abstract structure only – not authors information)**
- All abbreviations should be written in full the first time;
- Single line spacing, Calibre, 11pt
- Title: sentence case and bold; i.e.
  A Call for Action
- Authors: sentence case - surname, first name, superscript for affiliations; i.e.
  Levack, William[1]; Douglas, Jacinta[2] and Eagers, Margaret G.[2,3]
- Affiliations: sentence case - department, institution, city, country; i.e.
  [1]University of Otago, Wellington, New Zealand
  [2]LaTrobe University, Melbourne, VIC, Australia
  [3]MERS Events, Matraville, NSW, Australia
- Abstract: structured abstract with the following headings in sentence case and bold i.e.
  Background and Objectives: typing typing typing
  Method: typing typing typing
  Results: typing typing typing
  Conclusions: typing typing typing
- Correspondence: Corresponding author and email address; i.e.
  Correspondence: Margaret Eagers; admin@assbi.com.au

For an example of how to layout your abstract see below for each specific session

Please SUBMIT the abstract in WORD FORMAT electronically via [Easy Chair](#)

All inquiries regarding the conference should be referred to [Margaret Eagers](#) AFTER you have read this document

Abstract should be in the undernoted format single line spacing.
PLEASE and attached to the submission where it says attach abstract

Layout for Oral, Datablitz and Poster abstracts – which is to be attached to your Easy Chair submission

A Call for Action
Levack, William[1]; Douglas, Jacinta[2] and Eagers, Margaret G.[2,3]
[1]University of Otago, Wellington, New Zealand
[2]LaTrobe University, Melbourne, VIC, Australia
[3]MERS Events, Matraville, NSW, Australia
Background and Objectives: typing typing typing
Method: typing typing typing
Results: typing typing typing
Conclusions: typing typing typing
Correspondence: Margaret Eagers; admin@assbi.com.au

Layout for "How to" session submission – which is to be attached to your Easy Chair submission

A Call for Action
Levack, William[1]; Douglas, Jacinta[2] and Eagers, Margaret G.[2,3]
[1]University of Otago, Wellington, New Zealand
[2]LaTrobe University, Melbourne, VIC, Australia
[3]MERS Events, Matraville, NSW, Australia
Synopsis of session: One or two short paragraphs
Level aimed for: Basic, Intermediate, Experienced
Learning objectives: List at least 2 learning outcomes a delegate can expect to obtain after attending this session
Biography: A short bio of each presenter – one short paragraph
Correspondence: Margaret Eagers; admin@assbi.com.au

Submitting via Easy Chair

If you do NOT have an Easy Chair account click on this link to find out how to get one then come back to this document to get the information needed to submit your abstract.

If you DO have an Easy Chair account sign in to the 2019 conference then come back to this document to get the information needed to submit your abstract.

Fill in all the fields, type/cut and paste the abstract into the box without any identifying material and attach the fully formatted abstract with all the above information as a word file.

In the **keyword** box type in the 3 hashtags # you would like to use for advertising purposes.

If you are submitting a "How to Session" we have changed the information needed in the abstract box in Easy Chair to make it easier for reviewers. The full abstract with information noted above (and speaker bios) should still be attached as it will be published in the app/programme/journal BUT we need the undernoted typed into the box in Easy Chair:

- Name/s of the Speaker/s
- Affiliation/s of the Speaker/s
- Synopsis of the Session
- At least 2 Outcomes for the delegates
- Level aimed at