

MINUTES for the ASSBI AGM

1.00pm THURSDAY 21 APRIL 2016

In Leighton Hall, The John Niland Scientia Building, UNSW, Randwick, NSW

Attending: Tamara Ownsworth (President and Chair), Skye McDonald (Treasurer), Margaret Eagers-Rickit (EO), Robyn Tate, Miriam Poole (Professional Development Officer [PDO]), Emmah Doig, Elizabeth Beadle, Travis Wearne, Diane Whiting, Isabella Leung, Vickie Anderson and Ali Crighton

By teleconference: David Shum (Past President), Dana Wong, Jacinta Douglas (President Elect), Grahame Simpson representing the Journal

Apologies: Jessica Barnes, Sharon Savage, Michelle Kelly, Jennie Ponsford (Secretary), Leanne, Togher, Larry Cashion, Anna Carmichael (Student Co-ordinator), Michael Perdices, David Copland, Jan Ewing (Chair, Publications Committee) and Glynda Kinsella

1. Approval of minutes from AGM on 15th April 2015
 - Proposed by Skye McDonald
 - Seconded by Miriam Poole
2. Business arising from the 2015 AGM minutes:
 - Nil
3. Reports
 - President's report (page 6)
 - Professional Development (Pages 7-9) – Miriam gave an overview of 2015 and update members on workshops that were put together for 2016
 - Report from Publication Committee and Editors (Pages 11-14). Margaret gave an overview of Jan Ewing's report on 2015. Grahame Simpson updated members on developments with Brain Impairment and CUP since the beginning of 2016 on behalf of the Publications Committee and the Editors.
 - Website report (Page 9) this to be read at your leisure.
 - Resources (Page 10) – Skye gave an overview of 2015 and update members on 2016
 - Students (Page 14) to be read at your leisure
 - Corporate Sponsorship (Page 9) to be read at your leisure
 - Social Media (Page 11) to be read at your leisure
4. Treasurer's Report – Margaret reported on the finances
 - Financial report breakdown from EO (pages 15-18)
 - Audited financial reports to 31 December 2015 – in the Annual Report and to be read at leisure (Appendix A – pages 19-24)
 - Approval of Financial reports
 - Proposed by Vicky Anderson
 - Seconded by Isabella Leung

5. Office Bearers

- Tamara declared all executive committee positions vacant and ask the undernoted if they still wish to stand (if they are in attendance)
 - Secretary – Prof Jennie Ponsford s.Dana Wong
 - Treasurer – Prof Skye McDonald s. Leanne Togher
 - Committee/PDO – Ms Miriam Poole s. Skye McDonald
 - Committee/Student Liaison Officer – Dr Dana Wong s. Jennie Ponsford
 - Committee – Prof Leanne Togher s. Skye McDonald
 - Committee – Ms Nicci Grace s. by Dana Wong
 - Committee – Dr Michelle Kelly s. Skye McDonald
 - Committee – Ms Jessica Barnes s. Nicholas Behn
 - Committee – Dr Janet Wagland s. Anna Gubbay
 - Committee – Dr Clare Ramsden s. Glynda Kinsella
 - Committee – Prof David Copland s. Leanne Togher
 - Committee – Dr Michael Perdices s. Robyn Tate
- The new committee was sworn in
 - Tamara thanked Glynda Kinsella, Sharon Savage and Larry Cashion for their service and welcomed the new committee on board
 - It was also decided that meetings be moved to 1pm to accommodate the new committee and to alternate between Thursdays and Fridays

6. Conferences

- 2016 – 39th Conference, Macau on 28-30 September – David Shum gave an update on the conference to the membership in attendance
- 2017 – 40th Conference, Melbourne 1-3 June – Dana Wong updated the membership on this conference.
- 2018 – 41st Conference – suggestions were made for Adelaide in SA and Brisbane in QLD – a decision to be made by the executive at a later date

7. Membership Report

- Membership as at 31/12/15 – 368
- Membership as at 31/3/16 – 453

8. Membership Fee

- Set membership fee for 2015/16. The committee made a recommendation that the fees NOT be increased
 - Approval of the recommendation
 - Proposed by Skye McDonald
 - Seconded by Emmah Doig

9. Other Business

- AGM will be held at lunchtime at the 2017 conference in Melbourne

There being no other business the meeting closed at 2pm