

To renew or join ASSBI you need to do it online, an invoice/receipt will be automatically emailed to you. To join go to <http://www.cvent.com/d/ncqk2n/3W> you will see the undernoted on the right hand side of the site – you need to enter

First name

Surname

Email address

then sign up.

First time here? Please follow these instructions to **renew** for the 2012/2013 period or **join** the Society as a new member.

A valid email address is needed to enter this website.

If this is the first time you have used this website you will need to set up your own password. This will only take a few minutes.

Enter your information, then click Sign Up.

If you need assistance signing up, please contact the [ASSBI Administrator](#)

First Name:

Last Name:

Email Address:



The next page then says This email address matches an existing contact. If you need a password to access this website or would like to reset your password, click the link below and an email will be sent to you with instructions.

[Create or Reset Password](#)

Click on this and you will be sent a password for future use of the site. You can then tick yes you want to join and continue on

Cheers
Margaret